

Deputation Letter (Format) for DST Summer/Winter School / Geoinnovation Program 2024-25

To,

This is to state that Dr./Mr./Ms. _____ working at _____ (name of the institute) as _____ (Designation), since _____ (year) is being deputed/nominated to _____ (program name in detail) from _____ (date, month, year) to _____ (date, month, year) . He/she will be relieved from his/her duties during this period.

Signature and Seal

Head of the Institute